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Friday, 14 February 2020

**CORPORATE AND ENVIRONMENTAL OVERVIEW & SCRUTINY MEMBER UPDATE**

**CORPORATE YEAR 2019/20**

**FEBRUARY 2020 - ISSUE 4**

The content of this MEMBERS UPDATE covers all the services.

If a Member wishes to receive further information on anything in the Update, please contact the officer named at the beginning of the article.

If a Member wants to place an item on the Committee agenda in connection with any article in the Update, please provide it to [member.services@westlancs.gov.uk](mailto:member.services@westlancs.gov.uk) or telephone 01695 585017 by **12 Noon on Friday 21 February 2020**

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Members Item/Councillor Call for Action

If a Member wants to place an item on the Corporate and Environmental O&S Committee Agenda, please complete the attached Member Item/Councillor Call for Action Pro Forma (Appendix B) and return it to [member.services@westlancs.gov.uk](mailto:member.services@westlancs.gov.uk) by **12 Noon on Friday 21 February 2020**

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The Press are asked to contact the Consultation and Communications Manager for further information on this Update.

**We can provide this document, upon request, on audiotape, in large print, in Braille and in other languages.**

For further information, please contact:-  
Megan Ager on 01695 585018  
Or [megan.ager@westlancs.gov.uk](mailto:megan.ager@westlancs.gov.uk)





**‘MEMBER UPDATE’ REQUEST  
CORPORATE AND ENVIRONMENTAL OVERVIEW  
SCRUTINY COMMITTEE**

**MEETING: 5 March 2020**

**This form must be received by Member Services, 52 Derby Street, Ormskirk by:- 12 noon on Friday 21 February 2020.**

Member Update Issue: 4

Councillor:	
Article No:	
Subject:	

**If more information is required in relation to this item, please contact the officer indicated on the first page of the related report.**

**Please advise Member Services on 01695 585065 if at any time you wish to withdraw this item following receipt of further information or e-mail [member.services@westlancs.gov.uk](mailto:member.services@westlancs.gov.uk)**

1. What are your reasons for requesting the item?:
2. What outcome would you wish to see following discussion of the item?

**FOR MEMBER SERVICES USE ONLY**

Received by:	Date of Committee:
Date: _____ Time: _____	Chief Operating Officer informed <input type="checkbox"/>
Head of Service informed <input type="checkbox"/>	Chairman informed <input type="checkbox"/>
Contact Officer informed <input type="checkbox"/>	Portfolio Holder informed: <input type="checkbox"/>

**MEMBER ITEM/ COUNCILLOR CALL FOR ACTION**

**APPENDIX B**

**CORPORATE AND ENVIRONMENTAL OVERVIEW AND SCRUTINY COMMITTEE  
AGENDA - MEETING: 5 MARCH 2020**

**This form must be received by Member Services, 52 Derby Street, Ormskirk, before 12 noon on Friday 21 February 2020.**

**Please advise Member Services on 01695 585065 if at any time you wish to withdraw this item following receipt of further information or e-mail [member.services@westlancs.gov.uk](mailto:member.services@westlancs.gov.uk)**

<b>Councillor:</b>	(Name of Member requesting the item)
<b>Subject:</b>	
1. What are your reasons for requesting the item:	
2. What outcome would you wish to see following discussion of the item?	

3. What have you already done to resolve this issue?

**Potential means of pursuing an issue before resorting to a Member Item/CCfA:**

- Raise Ward Issue as a 'Patch Problem'
- Discuss issue with an appropriate officer from the Council Service or Agency
- Discuss issue with an appropriate Cabinet member
- Raise the issue with partner agency, eg. Police, PCT, etc.
- Write formal letters on behalf of constituents
- Use official complaints procedure or other official route
- Put forward the issue as a topic for inclusion on an O&S work programme

**The following are potential reasons why your Member Item/CCfA may not be considered further:**

- The issue is an individual case
- You have not explored the issue fully and exhausted all avenues above
- A review into the general issue is included in an O&S work programme
- A petition is being submitted to the Council
- A complaint is being or has been submitted and the outcome is awaited
- A FOI request is being or has been made and the outcome is awaited
- Scrutiny of the issue is unlikely to result in improvements for local people
- The issue has been the subject of Executive Call In
- The issue has been the subject of a Council Motion / Question
- The issue is urgent and could be more speedily resolved by other means
- The issue is an 'excluded matter' (Constitution 18.3)

**FOR MEMBER SERVICES USE ONLY**

Received by:		Date of Committee:	
Date:	Time:	Chief Operating Officer informed <input type="checkbox"/>	
Head of Service informed <input type="checkbox"/>		Chairman informed <input type="checkbox"/>	
Contact Officer informed <input type="checkbox"/>		Portfolio Holder informed <input type="checkbox"/>	

**1. GENERAL**

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**CORPORATE & ENVIRONMENTAL  
OVERVIEW & SCRUTINY  
COMMITTEE:**

**MEMBERS UPDATE 2019/20  
ISSUE: 4**

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**Article of: Corporate Director of Transformation & Resources**

**Relevant Portfolio Holder: Councillor Wright**

**Contact for further information: Mrs J A Ryan (Extn 5017)  
(E-mail: [jill.ryan@westlancs.gov.uk](mailto:jill.ryan@westlancs.gov.uk))**

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**SUBJECT: MINUTES OF LANCASHIRE COUNTY COUNCIL'S HEALTH SCRUTINY  
COMMITTEE**

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Wards affected: Borough wide

**1.0 PURPOSE OF ARTICLE**

- 1.1** To keep Members apprised of developments in relation to Health Overview and Scrutiny in Lancashire.

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**2.0 BACKGROUND AND CURRENT POSITION**

- 2.1** The Health and Social Care Act (2001), subsequently superseded by the National Health Service Act 2006 and the Health and Social Care Act 2012, extended the powers of Overview and Scrutiny Committees of local authorities responsible for social services functions to include the power to review and scrutinise matters relating to the health service in their areas.
- 2.2** The Health Scrutiny Committee at Lancashire County Council exercises the statutory functions of a health overview and scrutiny committee. The Membership of the Committee includes twelve non-voting Co-opted District Council Members, West Lancashire's representative is Councillor G. Hodson.
- 2.3** To ensure that Members receive regular updates on the work being undertaken by the Committee and to provide an opportunity to feed back any comments via the Council's representative, a copy of the County Council's Health Scrutiny Committee minutes are attached.

### **3.0 SUSTAINABILITY IMPLICATIONS**

3.1 There are no significant sustainability impacts associated with this Article and in particular, no significant impact on crime and disorder.

### **4.0 FINANCIAL AND RESOURCE IMPLICATIONS**

4.1 There are no significant financial or resource implications associated with this item, except the Officer time in compiling this Article.

### **5.0 RISK ASSESSMENT**

5.1 This Article is for information only and makes no recommendations. It therefore does not require a formal risk assessment and no changes have been made to the risk registers as a result of this article.

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#### **Background Documents**

There are no background documents (as defined in Section 100D (5) of the Local Government Act 1972) to this report.

#### **Equality Impact Assessment**

The article does not have any direct impact on members of the public, employees, elected members and/or stakeholders. Therefore no Equality Impact Assessment is required.

#### **Appendices**

Minutes of the Health Scrutiny Committee can be accessed via the link below:-

[Minutes of Health Scrutiny Committees](#)

24 September 2019

5 November 2019





## CORPORATE & ENVIRONMENTAL OVERVIEW & SCRUTINY COMMITTEE

MEMBERS UPDATE 2019/20

Issue:

4

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**Article of:** Corporate Director of Place & Community / Corporate Director of Transformation & Resources

**Contact for further information:** Mr P. Morrison (Extn. 5237)  
(E-mail: [peter.morrison@westlancs.gov.uk](mailto:peter.morrison@westlancs.gov.uk))

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**SUBJECT: TAWD VALLEY DEVELOPMENTS – UPDATE REPORT**

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Wards affected: Borough wide

### 1.0 PURPOSE OF ARTICLE

1.1 To provide members with an update regarding Tawd Valley Developments Limited (TVD) and progress against the Business Plan.

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### 2.0 BACKGROUND

2.1 Members will recall that in November 2019, a Members Update gave the latest position regarding the formation of Tawd Valley Developments and progress against the initial Business Plan.

2.2 This article provides a further update and progress made during the quarter October to January 2020.

### 3.0 PROGRESS UPDATE

#### 3.1 Governance Arrangements

3.1.1 Members will be aware that TVD is operated through a Board of Directors, which has been established in line with standard corporate governance practices. Day to day operations are undertaken through an Executive Team of Company officers.

3.1.2 An interim team has been in place since January 2019, however permanent staff were appointed to the roles of Managing Director, Director of Development, and Director of Finance from January 2020. The Managing Director for TVD has already made connections with key staff from the Council with a view to strengthening relationships between the two organisations.

3.1.3 The Board of Directors is made up of four members. Two Council nominees, the Corporate Director of Transformation & Resources and the Head of Finance, Procurement & Commercial Services together with two independent members, who bring a wide range of commercial expertise to enhance governance arrangements and support board effectiveness.

### 3.2 TVD Activity this Quarter

3.2.1 TVD has procured development appraisal software and staff within the team have been trained to use the system. This is essentially a financial viability model which will ensure TVD can quickly and easily appraise development schemes and forecast Net Present Values, Investment Rate of Return and long term cash flows. Parameters will need to be agreed by Council officers to ensure only those schemes which are financially viable will be taken forward for development.

3.2.2 Company policies including financial regulations, standing orders, health & safety, procurement, governance, data protection, risk management, equality and diversity, use of ICT & social media, conflicts of interest, complaints and anti-money laundering were adopted by the board in October 2019.

3.2.3 Due to the pending changes to the Executive Management Team, a decision was taken not to go live with the website until final recruitment and appointments were made. In addition to this, it was agreed that planning permission for the phase 1 sites should be secured before launching the site. Therefore a revised target "go-live" date is April 2020.

3.2.4 Council officers and TVD have started work to agree a Master Development Agreement for the affordable housing units set out in the Business Plan. This will be an overarching document which will set out the obligations of both parties and the standards and conditions that will govern the developments. Similarly work has commenced on developing a precedent Section 106 Planning Agreement which should expedite procedures for future developments. It is expected that these will be agreed with both parties by the end of March 2020.

3.2.5 The Council's Housing Strategy & Development Programme Manager, together with TVD, met with Homes England early February and appraised them of the Council's new delivery vehicle. Over the coming months opportunities to access grant funding as a Homes England Investment Partner will be further explored. Any grant funding accessed will be aligned with the housing strategy, the HRA Business Plan and the asset management strategy.

### 3.3 Business Plan - Progress

- 3.3.1 TVD continue to work with the Council's planning officers and other stakeholders in relation to the 4 phase 1 sites. Members will recall the initial Business Plan included 77 new homes of which 29 were for market sale and 48 were new affordable homes for the Housing Revenue Account.
- 3.3.2 The work with the planning officers and other stakeholders has resulted in a number of scheme redesigns which have made improvements to the scheme layouts. This has however resulted in the loss of a number of units on some of the sites. The revision now includes 27 homes for market sale and 44 affordable homes, a total of 71 new homes.
- 3.3.3 The impact of these changes has been appraised and will be included in the Business Plan update which is scheduled to be considered by Council on the 26 February 2020.
- 3.3.4 It is expected that planning committee will make determinations of the 4 development sites in February and March 2020.
- 3.3.5 The technical design drawings for the phase 1 sites have been completed and a tender process has resulted in a number of contractors submitting tenders. These will need to be amended due to the scheme layout changes and then appraised before contracts are awarded. The development costs will now be reviewed using actual figures. This will provide a clearer position for the funding and assumptions and expected profits.
- 3.3.6 Members may recall that the phase 2 sites and property numbers were indicative in the initial Business Plan and work continues to determine which sites should be included and taken forward for development. Again the Business Plan update which is scheduled for February Council will have more detail.

## **4.0 CONCLUSIONS**

- 4.1 Governance arrangements for TVD have been solidified with the appointment of the Company Executive Management Team. The Board of Directors have the right mix of experience and commercial expertise to ensure effective governance. This board will be further supported through an effective training programme.
- 4.2 Working with planning officers, the phase 1 sites have been redesigned. This has resulted in a reduction in units on some sites however, the redesigns will ensure the developments are in-keeping and sympathetic to the surrounding environment. Determinations of the planning applications for the four sites will be made by February and March 2020 planning committees.

4.3 Progress to identify and secure sites for phase 2 continues and details of this will be presented to Council in February 2020 as part of the annual Business Plan review.

## **5.0 SUSTAINABILITY IMPLICATIONS**

5.1 Phase 1 will deliver high quality properties in Skelmersdale, which will help to satisfy housing demand in addition to delivering a financial return. This now includes 44 affordable homes which is in line with the Council's affordable planning policy.

## **6.0 FINANCIAL AND RESOURCE IMPLICATIONS**

6.1 Initial equity funding has been paid to TVD in accordance with the Subscription Agreement to cover the operating costs of the company. In addition, initial loan funding has also been paid over in accordance with the Facilities Agreement to support the development of phase 1 sites. An updated Business Plan covering the period to 2024 will be reported to the Council meeting in February for approval.

6.2 The Council will commission the development of the affordable housing units using HRA borrowing and one for one capital receipts.

## **7.0 RISK ASSESSMENT**

7.1 Commercial development activity carries risk that needs to be appropriately managed. The Council and TVD have appropriate risk management structures in place to manage these risks, however it is not possible to completely eliminate the potential for financial loss. TVD provides an opportunity to stimulate growth in the Borough by developing sites that otherwise may not be attractive to the market, and to achieve a financial return through dividends and premiums on lending.

## **8.0 HEALTH AND WELLBEING IMPLICATIONS**

8.1 There are clear linkages regarding the health and wellbeing of individuals and the quality of their housing. The phase 1 sites will secure new, modern facilities for 71 households, thus providing the necessary environment to promote and support good health and wellbeing.

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### **Background Documents**

There are no background documents (as defined in Section 100D(5) of the Local Government Act 1972) to this Article.

### **Equality Impact Assessment**

This article is for information only and does not have any direct impact on members of the public, employees, elected members and/ or stakeholders. Therefore no Equality Impact Assessment is required.

**Appendices**

None





## CORPORATE & ENVIRONMENTAL OVERVIEW & SCRUTINY COMMITTEE

MEMBERS UPDATE 2019/20  
Issue:4

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**Article of:** Corporate Director of Place and Community

**Contact for further information:** Ms C Robinson (Extn.5152 )  
(E-mail: [caroline.robinson@westlancs.gov.uk](mailto:caroline.robinson@westlancs.gov.uk))

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**SUBJECT: HEALTH AND WELLBEING 2019 – ANNUAL REVIEW**

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Wards affected: Borough wide.

### 1.0 PURPOSE OF ARTICLE

1.1 To provide an update on the second year performance of the 2018-2021 Health and Wellbeing Strategy.

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### 2.0 BACKGROUND

2.1 On 13 December 2017, to help shape new ways of working in order to meet the increasing demand on services, our increasing population and ongoing health disparities the Council approved the 2018-2021 Health and Wellbeing Strategy (H&WS) for West Lancashire.

2.2 The H&WS was published following a thorough consultation with various stakeholders and an extensive audit of services.

2.3 To achieve our plan the H&WS focuses on four priority areas where we believe we can have a significant impact on improving residents' health and wellbeing.

The four priority areas within the H&WS are:

- Ensure cross-the-board action to improve health and wellbeing throughout the Borough;
- Take every opportunity to improve health and wellbeing through contacts with residents and in key settings such as schools and workplaces;
- Create and sustain an environment that helps people to make healthy choices;

- Support residents and communities to manage their health, prevent ill-health and build resilience.

2.4 Each priority area is underpinned by a series of actions where we believe we can deliver tangible and transparent borough-wide health improvements.

2.5 To provide an opportunity to review progress, Appendix 1 of this report sets out the Health and Wellbeing Strategy Annual Performance Review for 2019.

### **3.0 CURRENT POSITION**

3.1 Over the course of 2019 against a backdrop of considerable organisational change H&WS has continued to be a key feature in transforming the way we work together to change the context of public health.

3.2 Reviewing the information within Appendix 1, under the heading 'Performance to Date' an assessment of progress can be made against each of the approved actions.

3.3 As we progress into 2020 all the actions remained balanced within the overall resources available to deliver the H&WS. However, with new organisational structure commencing 1<sup>st</sup> April it is anticipated that the H&WS will be reshaped over the course of its third year to better reflect the new ways of working.

### **4.0 SUSTAINABILITY IMPLICATIONS**

4.1 There are no significant sustainability impacts associated with this article and, in particular, no significant impact on crime and disorder.

4.2 The annual review outlines the further progress made to embed health and wellbeing into our everyday business functions to ensure the Council has in place the best conditions possible for residents to live fulfilling and independent lives.

### **5.0 FINANCIAL AND RESOURCE IMPLICATIONS**

5.1 There are no significant financial or resource implications arising from this article.

5.2 The monitoring and reporting on progress is undertaken as part of the role of the Health and Wellbeing Strategy Manager.

### **6.0 RISK ASSESSMENT**

6.1 This Article is for information only and makes no recommendations. It therefore does not require a formal risk assessment and no changes have been made to risk registers.

### **7.0 HEALTH AND WELLBEING IMPLICATIONS**

7.1 Undertaking an annual review of the Health and Wellbeing Strategy allows us to monitor its progress and impact on the Council, communities and residents in relation to the following themes:



### **Themes:**

- Promote good health and wellbeing and enable people to flourish
- Prevent and tackle the causes of ill health;
- Empower people in vulnerable, deprived and disadvantaged communities to realise their full health potential;
- Develop and support effective and high quality health and wellbeing services;
- Encourage and enable all people to take a role in identifying and addressing barriers to improve health and wellbeing;
- Increase people's independence throughout their life course and ability to lead full active lives.

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### **Background Documents**

There are no background documents (as defined in Section 100D(5) of the Local Government Act 1972) to this Article.

### **Equality Impact Assessment**

This article is for information only and does not have any direct impact on members of the public, employees, elected members and/ or stakeholders. Therefore no Equality Impact Assessment is required.

### **Appendices**

Appendix 1 – Health and Wellbeing Strategy Annual Performance Review 2019.



## Appendix 1

### Health and Wellbeing Strategy Annual Performance Review 2019

<b>Strategy Vision – To have in place the best conditions possible for people to live fulfilling lives.</b>
<b>Core Principles – To clearly define health and wellbeing in its broadest sense.</b>
<b>Cross-Cutting Theme – To focus on the needs of the local population to reduce health inequalities.</b>

<b>Health and Wellbeing Strategy Action Plan Performance Review</b>							
<b>Priority – Ensure cross-the-board action to improve health and wellbeing throughout the Borough</b>							
<b>Key Action</b>	<b>Directorate/ Partner</b>	<b>Responsible Lead</b>	<b>Resources</b>	<b>Key Steps</b>	<b>Overall Anticipated Outcome/ Impacts</b>	<b>Timescale</b>	<b>Performance to Date</b>
Lead Directorates to be contacted on a quarterly basis to identify their funding requirements, and to alert them to funding opportunities to support delivery on health and wellbeing initiatives within the community.	Leisure and Wellbeing, Housing and Inclusion, Development and Regeneration Street Scene Services	Health and Wellbeing Strategy Manager	Existing officer time	Develop the resource to alert Lead Directorates to funding opportunities relevant to service requirement.	Provide the capacity to develop opportunities to take decisive action to achieve health and wellbeing goals and build Council resilience.	Jan 2018 Ongoing	A funding portal is now in situ on the Council intranet and external website. This new feature provides users with access to Regional, National and European funding streams. Administration of the portal is undertaken by the Health and Wellbeing Strategy Manager.  <b>Action Complete</b>
To identify, explore and apply for relevant external funding opportunities, as appropriate.	All Directorates	Health and Wellbeing Strategy Manager	Existing officer time	Identify Directorates funding requirements.	Ensure that funding from the Strategic Investment Reserve (SIR) is maximised, and more external funding is brought into WLBC to support the development of schemes of health intervention and early prevention.	Jan 2018 Ongoing	Since the completion of the above action the new portal has provided a designated administrator with the ability to view all funding bid enquiries. Which in turn is permitting the identification of Directorate funding requirements.  The final phase of the action is to establish an across-the-board Officer led funding steering group.  <b>Final Completion Dec 2021</b>

## Health and Wellbeing Strategy Action Plan Performance Review

### Priority – Ensure cross-the-board action to improve health and wellbeing throughout the Borough

Key Action	Directorate/ Partner	Responsible Lead	Resources	Key Steps	Overall Anticipated Outcome/ Impacts	Timescale	Performance to Date
In the context of available resources, seek to address and rationalise the present stock of ageing built sports provision to provide facilities which meet contemporary standards.	Leisure and Wellbeing, Development and Regeneration, Legal and Democratic and Finance and HR Services	Head of Wellbeing and Leisure	Existing officer time and match-funding support	Establish a project team with representatives from finance, legal, procurement, property services, planning and development and leisure services supported by external specialist advisers – to undertake a feasibility study that will allow for significant capital and inward investment.	The project model for development to be based on the Built Sports Provision action of the 2015-2025 Leisure Strategy.	Apr 2020	<p>Public Consultation Completed.</p> <p>Insight and outcomes work and Aquatics review completed.</p> <p>Full consultancy team now appointed including technical and legal advisors.</p> <p>Site investigations now being carried out.</p> <p>Procurement documentation and specifications under development.</p> <p>Transfer of Banks Leisure Centre to North Meols Parish Council approved and progressing.</p> <p>Refurbishment of Burscough Sports Centre approved and progressing.</p> <p>CCG partnership continuing to develop.</p>

## Health and Wellbeing Strategy Action Plan Performance Review

**Priority – Take every opportunity to improve health and wellbeing through contacts with residents and in key settings such as schools and workplaces**

Key Action	Directorate/ Partner	Responsible Lead	Resources	Key Steps	Overall Anticipated Outcome/ Impacts	Timescale	Performance to Date
Ongoing partnership facilitation to ensure the infrastructure is in place to enable apprenticeships, training and skills development is accessible for people living and working in the Borough.	Development and Regeneration Services	Economic Regeneration Manager	Existing officer time	Using our Economic Development Strategy 2015-2025 to drive this action forward.	Opportunities available at various skills levels for those seeking employment.	Ongoing	<p>Continued strategic partnership working with key agencies through the STEP group.</p> <p>To connect business leaders and support business growth the continuation of the Skelmersdale Ambassadors Network.</p> <p>Working with partners, such as West Lancashire College and Edge Hill University in the facilitation of apprenticeships, training and skills development.</p>

## Health and Wellbeing Strategy Action Plan Performance Review

**Priority – Take every opportunity to improve health and wellbeing through contacts with residents and in key settings such as schools and workplaces**

<p>Easy access to the information and resources that will allow residents to make healthy choices and manage their own health. Possible activities:</p>							
<p>Develop a comprehensive health and wellbeing service directory that joins programmes, activities and resources;</p>	<p>Leisure and Wellbeing, Housing and inclusion, Development and Regeneration, Street Scene Services</p>	<p>Health and Wellbeing Strategy Manager</p>	<p>Existing officer time</p>	<p>Review internal processes, with regard to assessing implementation functionality.</p>	<p>To help local people make informed choices by putting them in touch with a variety of services and organisations so that they can find out what might best meet their health and wellbeing need.</p>	<p>Mar 2020</p>	<p>Preliminary discussions have taken place with CVS as to the feasibility of collaborating on such an initiative.</p> <p>Review of best practice models have also been undertaken with Sefton Council.</p> <p>Contact has been made with Lancashire County Council to seek-out information on the implementation process and operation of the Health &amp; Wellbeing Directory they provide.</p> <p>Next steps to secure additional partnership buy-in; particularly WLCCG.</p>
<p>To increase the skills and knowledge of individuals by providing training, talks, workshops and seminars on a wide range of local and national health issues in the community.</p>	<p>Leisure and Wellbeing, Housing and inclusion, Development and Regeneration, Street Scene Services</p>	<p>Health Promotion Officer</p>	<p>Existing officer time</p>	<p>Plan and evaluate new and existing health promotion initiatives with the aim to develop a timeline of structured programmes.</p>	<p>To help local people make informed choices by putting them in touch with a variety of services and organisations so that they can find out what might best meet their health and wellbeing need.</p>	<p>Apr 2018 Ongoing</p>	<p>The Health Promotion Officer has commenced and delivered over 30 initiatives aimed at helping residents living within the Council's sheltered housing engage, interact, socialise, recollect, and build confidence and self-esteem. To achieve this the Officer has been delivering monthly nutritional courses, healthy eating workshops, and reading and reminiscing group talks.</p>

## Health and Wellbeing Strategy Action Plan Performance Review

**Priority – Take every opportunity to improve health and wellbeing through contacts with residents and in key settings such as schools and workplaces**

Key Action	Directorate/ Partner	Responsible Lead	Resources	Key Steps	Overall Anticipated Outcome/ Impacts	Timescale	Performance to Date
<p>Combat negative health implications by facilitating schemes of intervention to reverse the upward trend in adult and childhood obesity, in particular to:</p> <p>Reduce prevalent levels of obesity amongst adults, children 0-5 and 10-11 year olds by working alongside schools and communities using a variety of pathways, including social prescribing, to enable people to access health promotion activities such as: physical activity "sessions" and healthy eating "classes"</p>	Leisure and Wellbeing Services	Health and Wellbeing Strategy Manager and Leisure Operations Manager	Existing officer time and match-funding support	Benchmark impact based on PHE Health Profile Summary for West Lancashire.	To support reductions in adult and childhood obesity.	Aug 2018 Ongoing	<p>As per SORP a service review of Leisure and Wellbeing services has been undertaken.</p> <p>Report presented to Council July 2019 with a series of recommendations including the remodelling of the current Leisure and Wellbeing structure.</p> <p>New structure proposed for commencement 01.04.20.</p> <p>On completion the new structure will allow for greater alignment of resource with a view to developing numerous health and wellbeing initiatives across the borough, with particular importance in the delivery of healthy eating workshops, activity sessions and exercise classes within community buildings, leisure centres, parks and open spaces.</p> <p>Partnership links with West Lancashire School Sports Partnership to continue to promote healthy living promotions within schools.</p>

## Health and Wellbeing Strategy Action Plan Performance Review

**Priority – Take every opportunity to improve health and wellbeing through contacts with residents and in key settings such as schools and workplaces**

Key Action	Directorate/ Partner	Responsible Lead	Resources	Key Steps	Overall Anticipated Outcome/ Impacts	Timescale	Performance to Date
<p>Demonstrate our commitment to health and wellbeing of our workforce. Possible activities:</p> <p>Develop an internal programme of health and wellbeing initiatives, reminiscent of the key health-related themes of PHE "Workplace Charter" i.e. healthy eating, physical health and mental health (further details see Appendix 6 of the HWS).</p>	HR Services and Leisure and Wellbeing Services	Health Promotion Officer and HR Services	Existing officer time and possible budget implications	Design a programme of health-related themes aimed to improve our workforces' health and wellbeing.	To provide the internal infrastructure to help support the workforce to make healthy choices. Creating a healthier workplace will also support reductions in ill-health and employee sickness absence.	Sep 2018	<p>The Workforce Health &amp; Wellbeing Steering Group has been formed.</p> <p>The group of 10 officers have formulated and are working through a workforce health improvement plan based on suggestions put forward by staff.</p> <p style="text-align: center;"><b>Action Complete</b></p>
To educate local businesses knowledge and raise awareness on healthy workplace programmes to improve workforce health and wellbeing.	Leisure and Wellbeing Services	Health Promotion Officer	Existing officer time	Develop a programme and/ or step-by-step guide of effective tools and examples to embed practical health-related themes into the workplace.	(See above action point anticipated outcome/ impact).	Mar 2019	Due to limited availability of resource the timescale has been adjusted with a revised completion date of Dec 2020. At which time post-SORP a new team of Wellbeing Officers will be in place to facilitate action completion.



## Health and Wellbeing Strategy Action Plan Performance Review

### Priority – Create and sustain an environment that helps people to make healthy choices

Key Action	Directorate/ Partner	Responsible Lead	Resources	Key Steps	Overall Anticipated Outcome/ Impacts	Timescale	Performance to Date
<p>Maximise opportunities to reduce health inequalities through greater integration of planning, housing and environmental developments, such as:</p> <p>Ensure health and wellbeing issues are embedded into the Local Plan, (further details, see Appendix 4 of the HWS);</p>	Development and Regeneration Services	Strategic Planning and Implementation Manager	Existing officer time	Consider Health and Wellbeing issues as a cross-cutting theme during preparation of the Local Plan Review and through the Sustainability Appraisal (SA) of the Local Plan.	To embed considerations of health, equity and sustainability as a standard part of decision-making.	Feb 2019	<p>The Assistant Strategic Planning &amp; Implementation Manager has confirmed that the new emerging Local Plan will refer to the Health and Wellbeing Strategy and that health considerations will be intrinsic to the various policies of the Plan, and that the Strategy will be added as part of the evidence-base for Local Plan Reviews.</p> <p style="text-align: center;"><b>Action Complete</b></p>
<p>Consult with LCC public health specialists to advise planning teams on the creation of health-promoting (non-obesogenic) developments and environments;</p>	Development and Regeneration Services	Strategic Planning and Implementation Manager	Existing officer time	Consultation to be carried out where a form of development is proposed that has the potential to impact on public health.	Joint working to allow greater awareness of health and wellbeing issues within the planning process	Feb 2019	<p>In July 2019 the meeting to discuss the Public Health Comments on West Lancashire Preferred Options Consultation took place.</p> <p><b>NB: Whilst the Local Plan is still under review the Action remains ongoing.</b></p>
<p>Utilise the "Health Impact Assessment" to embed considerations about health and wellbeing into committee reports.</p>	All Directorates	Health and Wellbeing Strategy Manager	Existing officer time	To develop the framework/ policy document(s) to embed health into committee reports.	All committee reports to include health and wellbeing implications with all authors considering these implications within their reports	Nov 2018	<p>Health and Wellbeing implications now included within committee reports, and guidance available through Green Guide.</p> <p style="text-align: center;"><b>Action complete</b></p>

## Health and Wellbeing Strategy Action Plan Performance Review

### Priority – Create and sustain an environment that helps people to make healthy choices

Key Action	Directorate/ Partner	Responsible Lead	Resources	Key Steps	Overall Anticipated Outcome/ Impacts	Timescale	Performance to Date
<p>Promote a healthy environment, through the following service provisions and actions:</p> <p>Play areas to be accessible by walking and cycling routes;</p>	Leisure and Wellbeing Services	Leisure Operations Manager	Existing officer time and possible internal capital (Inc. CIL & Section 106) and external grant funding	Working with youth services, schools and/ or voluntary sector groups consult with children and young people to ascertain the routes they take to access play areas and the mode of transport they use to identify any specific safety concerns or other potential barriers to develop a rolling capital programme of improvement.	Enable residents' ease of access to physical activity to maintain a healthy weight. Regular participation in physical activity among children and young people is vital for health growth and development.	Mar 2019	Survey carried out Summer 2019 to assess all Play Areas, and a priority based bid for capital funding for 2020-2023 has been submitted.
<p>Develop more physical activities in parks and open spaces, including the continued development of outdoor gyms in suitable locations;</p>	Leisure and Wellbeing Services	Leisure Operations Manager	Existing officer time and possible internal capital (Inc. CIL & Section 106) and external grant funding	Engage the views of local communities about improving the parks and open spaces and develop a community engagement strategy aimed to better utilise the outdoor gyms, placing emphasis on engaging with disabled users and older people (50+).	Provide wider range of activities for residents to utilise to help create variety and options for involvement in healthy outdoor physical activity.	May 2019 Ongoing	<p>Use of outdoor spaces becoming more of a focus for recreation and physical activity.</p> <p>Active West Lancs to promote this focus through outdoor activities like Tai Chi in the Park, and Couch to 5K.</p> <p>Tawd Valley Project currently in progress including new play areas and cycleway, mountain bike course and fishing lake.</p> <p>Continuing liaison with Parish Councils and other community groups to support projects to enhance use of parks and open spaces.</p>

## Health and Wellbeing Strategy Action Plan Performance Review

### Priority – Create and sustain an environment that helps people to make healthy choices

Key Action	Directorate/ Partner	Responsible Lead	Resources	Key Steps	Overall Anticipated Outcome/ Impacts	Timescale	Performance to Date
In relation to play provision continue to pursue "fewer, bigger and better" prioritising lower quality yet high value sites, and rationalising lower quality/low value sites;	Leisure and Wellbeing Services	Leisure Operations Manager	Existing officer time and possible capital budgetary implications	Undertake a play provision review to ascertain sites considered "surplus to requirement" to develop plans for alternative usage in respect of further access to open spaces of public value.	In the context of policy and finances available, continue to identify, protect and enhance play provision and work closely with other play site providers to alleviate catchment gaps where areas lacking in certain types of provision are targeted.	Mar 2019	<p>Play provision review undertaken Summer 2019, assessing play value and condition evaluation.</p> <p>Results utilised to produce a new 3 year prioritised programme for investment in play provision.</p> <p>Plan used to bid for internal funding, utilise available S106 and CIL funding and prioritise external funding bids.</p>
Operate with an effective management and maintenance regime in place to maintain the quality and usability of open spaces.	Environmental Services	Head of Environmental Services	Existing officer time and possible capital budgetary implications	Engage the views of local communities attuned with the type of space and wildlife habitats present to develop robust mechanisms for the funding and maintenance of open space resource.	Access to open space has a positive impact on health and wellbeing. Living close to areas of green space, parks, woodland and other open space can improve physical and mental health regardless of social background.	Mar 2019	<p>Through SORP the play maintenance function transferred to Environmental Services in November 2019. Re-assessment of maintenance programme to coincide with this transfer.</p> <p style="text-align: center;"><b>Action complete</b></p>

## Health and Wellbeing Strategy Action Plan Performance Review

### Priority – Create and sustain an environment that helps people to make healthy choices

Key Action	Directorate/ Partner	Responsible Lead	Resources	Key Steps	Overall Anticipated Outcome/ Impacts	Timescale	Performance to Date
Address relative over and under provision of playing pitches in different parts of the Borough.	Leisure and Wellbeing Services	Head of Wellbeing and Leisure and Leisure Operations Manager	Existing officer time and match-funding support	Investigate the conversion of some adult pitches to junior/ youth provision, particularly at Blaguegate and Skelmersdale.	<p>Underpin the contribution that sport, and the facilitation of opportunities has towards supporting local people to achieve a healthy lifestyle.</p> <p>West Lancashire population is predicted to grow significantly over the next few years, so there is a need to ensure sufficient provisions of accessible, quality and affordable facilities and pitches to meet local need.</p>	Oct 2018	<p>Conversion of one adult pitch at Blaguegate to under 11 pitch planned for 20/21.</p> <p>This conversion will bring grass pitch provision in Skelmersdale to required level, as specified by playing pitch assessment.</p> <p>Improvements to Whittle Drive Playing fields commenced Summer 2019.</p> <p>Support for management of Abbey Lane Playing Fields continuing.</p> <p>Process for development by Football Association of West Lancashire Local Football Facility Plan supported and Plan completed in December 2019. Plan will help to direct FA funding towards playing pitch needs in the Borough.</p>
Explore possibilities to reshape Arts Services as a hub identifiable by the entire community, so to further build the cultural landscape of West Lancashire.	Leisure and Wellbeing Services	Head of Wellbeing and Leisure and Arts Development Manager	Existing officer time	Develop a business plan to increase participation and income.	Create linkages between culture and other civic activities to promote greater communal, engagement, strengthen community identity and support local economic development.	Oct 2018	Plans are being progressed to lease the Gallery to a third party to operate as a cultural hub.

## Health and Wellbeing Strategy Action Plan Performance Review

### Priority – Create and sustain an environment that helps people to make healthy choices

Key Action	Directorate/ Partner	Responsible Lead	Resources	Key Steps	Overall Anticipated Outcome/ Impacts	Timescale	Performance to Date
To develop significant environmental and recreational benefits to Tawd Valley Park (TVP) and surrounding local communities.	Leisure and Wellbeing Services	Head of Wellbeing and Leisure and Leisure Operations Manager	Existing officer time and possible internal capital (Inc. CIL & Section 106) and external grant funding	Co-ordinate the development of the Masterplan for improvement to TVP, and establish management methods and required resources to implement the Masterplan and ensure future community engagement in the park and its facilities.	To support the provision of intrinsic environmental, aesthetic, and recreational benefits for residents.	Dec 2018	<p>Masterplan implementation underway.</p> <p>Infrastructure works started in 2019 with path and entrance works in Northern and Central Zones.</p> <p>Further planned projects include establishment of outdoor classroom for local schools and groups, mountain bike course to link to newly established cycleway, town centre play area to complement the town centre development plan, and new and refurbished bridges to support the development of access and new pathways.</p> <p>Community Plan produced and engagement developing with establishment of Friends Group, Team Tawd Volunteer Work Teams, environmental education schemes through school and community group input.</p> <p>CIL and S106 funds plus external grants confirmed to support present and future plans.</p>

## Health and Wellbeing Strategy Action Plan Performance Review

### Priority – Create and sustain an environment that helps people to make healthy choices

Key Action	Directorate/ Partner	Responsible Lead	Resources	Key Steps	Overall Anticipated Outcome/ Impacts	Timescale	Performance to Date
<p>To enable all residents to live in communities that are clean, tidy and safe:</p> <p>Continue to review our street cleaning schedule (including weekends) to maximise its effectiveness whilst ensuring it reflects the varying needs of local communities;</p>	Environmental Services	Head of Environmental Services	Existing officer time	Cleaning schedules to be reviewed.	To maintain the highest standards of street cleanliness within the Borough.	Ongoing	The new Clean & Green Service Structure was implemented w.e.f. 1.4.19. A recommendation from the service review was to procure asset management and scheduling software to produce programmed maintenance schedules that can be performance managed. This project has commenced and new scheduled for grass maintenance and street cleansing functions are on target for implementation 1.4.20.
Engage with community and volunteer groups to organise local clean-ups;	Environmental Services and Leisure and Wellbeing	Head of Environmental Services and Head of Wellbeing and Leisure	Existing officer time	Working in partnership communicate borough-wide messages on-line, publishing press releases, public notices opportunities for increased public participation in keeping our streets and parks clean, and safe.	To engage the local community in environmental improvement schemes to foster a feeling of empowerment and local ownership	Jun 2018	On-going community volunteering schemes being developed with joint action of Clean and Green and Ranger Services

## Health and Wellbeing Strategy Action Plan Performance Review

### Priority – Create and sustain an environment that helps people to make healthy choices

Key Action	Directorate/ Partner	Responsible Lead	Resources	Key Steps	Overall Anticipated Outcome/ Impacts	Timescale	Performance to Date
Removal of fly-tipping, dog fouling, chewing gum and target litter hotspots;	Environmental Services	Head of Environmental Services	Existing officer time	Work in partnership with residents and other stakeholders to improve the street cleanliness.	Targetted cleansing to clean up the environment and generally improve the health and environment of local communities	Aug 2018	With effect from 4.11.19 following a Corporate Restructure, the Environmental Enforcement Officers have joined the Clean & Green Service. This will ensure targeted enforcement opportunities are undertaken and aligned with performance data gathered in relation to environmental crime such as fly tipping, dog fouling etc. In addition, the role of the Enforcement Officers also included community engagement for clean-up campaigns and environmental education.
Continue to measure public satisfaction levels with cleanliness in both residential and retail areas;	Environmental Services	Head of Environmental Services	Existing officer time	Increase the number of residents that are satisfied with the cleanliness of the Borough and the quality of the public open space using the residents' survey.	Information gathering to inform and steer current and future priorities	May 2018	The Corporate & Environmental Overview and Scrutiny Committee have received a series of presentation regarding provision of litter bins across the Borough and potential innovation within this area in addition to opportunities for officers to undertake campaigns to introduce litter reduction strategies and educational enforcement. The Committee have recommended to Cabinet that a number of initiatives are taken forward.
Maintain public open spaces to enhance the local environmental quality.	Environmental Services	Head of Environmental Services	Existing officer time	Working in partnership with the volunteer community to generate additional opportunities to help care for our parks and green spaces.	Availability of quality open spaces allows the opportunity for community use, and pride in the local environment	Jun 2018	Open Space assessment undertaken through planning process. Enhancement on-going through Leisure Strategy and engagement of local community groups

## Health and Wellbeing Strategy Action Plan Performance Review

### Priority – Support residents and communities to manage their health, prevent ill-health and build resilience

Key Action	Directorate/ Partner	Responsible Lead	Resources	Key Steps	Overall Anticipated Outcome/ Impacts	Timescale	Performance to Date
Strengthen the role and impact of ill-health prevention through regulation and enforcement of:							
Excess noise and pollution, and seek to reduce the impact of noise or pollution on or from new developments;	Leisure and Wellbeing Services	Environmental Protection and Community Safety Manager	Existing officer time	Continue to have a robust process of noise nuisance monitoring in situ.	Mitigate against the effects of noise and pollution on health and quality of life.	Mar 2018 ongoing	Complaints and pro-active responses undertaken in line with Nuisance Management Policy.
Continue to produce Air Quality update reports containing work to reduce impacts of vehicle pollution in air quality management area;	Leisure and Wellbeing Services	Environmental Protection and Community Safety Manager	Existing officer time	Action plan in place.	Comply with Department for Environment, Food & Rural Affairs requirement and work to improve air quality.	Jun 2018 ongoing	The 2017/8 report was produced and submitted to DEFRA, with the 2018/9 report in production and due by 31.10.19
Continue to inspect sites to ensure compliance with relevant permits;	Leisure and Wellbeing Services	Environmental Protection and Community Safety Manager	Existing officer time	Continue to ensure associated staff have detailed knowledge on relevant Codes of Practice and Enforcement.	To ensure adherence to statutory requirements and regulatory obligations for the greater wellbeing of local residents.	Aug 2018 ongoing	Premises are inspected in line with a risk assessment schedule at the appropriate frequency.
Continue to work with partners to reduce anti-social behaviour, crime and the fear of crime within communities;	Leisure and Wellbeing Services	Environmental Protection and Community Safety Manager	Existing officer time	Action Plan in place.	Ongoing partnership working to prevent and deter criminal activities.	Jan 2019 ongoing	2019 – 2022 West Lancashire Community Safety Plan has been approved and WLBC continues to work with multi-agency partners to address the strategic priorities identified within it.



## Health and Wellbeing Strategy Action Plan Performance Review

### Priority – Support residents and communities to manage their health, prevent ill-health and build resilience

Key Action	Directorate/ Partner	Responsible Lead	Resources	Key Steps	Overall Anticipated Outcome/ Impacts	Timescale	Performance to Date
Continue to carry out licensing and inspection of tattooists, skin piercing and laser treatment businesses, and inspection of premises for legionella prevention;	Leisure and Wellbeing Services	Commercial Safety and Licensing Manager	Existing officer time	Continued statutory compliance.	Reduce the risk of infectious disease.	Ongoing	Such premises are inspected as part of the grant of a skin piercing licence to ensure suitable hygiene standards and practices.  A register of cooling towers is similarly maintained to ensure that suitable legionella controls are in place at relevant premises.
Continue to carry out inspections of food businesses and analysis of food samples as necessary;	Leisure and Wellbeing Services	Commercial Safety and Licensing Manager	Existing officer time	Continued statutory compliance.	To ensure the production, transportation, storage, preparation and sale of food in hygienic conditions to reduce the risk of food poisoning.	Ongoing	An annual programme of food safety interventions is maintained and approved through the Council's Food Safety Service Plan.
Licensing policy to include data on responsible drinking to prevent anti-social behaviour associated with drinking;	Leisure and Wellbeing Services	Commercial Safety and Licensing Manager	Existing officer time	Implement an information-sharing programme with local A&E, Urgent care and Walk-in centres to identify alcohol-related attendances and where the drinking took place.	Tackle underage access to alcohol, street drinking and reinforce responsible drinking and reduce the high incidence of hospital stays for alcohol related harm.	Apr 2019	This policy is currently open for consultation until 31/10/19. It will then go to L&G Committee and Council before coming into effect on 07/02/20.
Carrying out our Taxi Licensing functions and continue to operate with robust policies to ensure that all those associated with the taxi industry are safe and suitable to do so.	Leisure and Wellbeing Services	Commercial Safety and Licensing Manager	Existing officer time	Roll-out of mandatory training programme for all licensed drivers to include safeguarding and to provide a means to raise concerns.	To continue to protect public safety, in particular relation to safeguarding children, young persons and vulnerable adults.	Apr 2018	Revised taxi policy was reviewed and came into force on 01/04/19.

## Health and Wellbeing Strategy Action Plan Performance Review

### Priority – Support residents and communities to manage their health, prevent ill-health and build resilience

Key Action	Directorate/ Partner	Responsible Lead	Resources	Key Steps	Overall Anticipated Outcome/ Impacts	Timescale	Performance to Date
<p>Plan to meet the changing needs of current and future occupants and assist residents who live with limiting long-term illness or disability (including reducing frailty) by undertaking the following actions:</p> <p>Seek additional funding to support frail, elderly and disabled people with home adaptations that will enable them to live at home for as long as possible;</p>	Housing and Inclusion Services	Property Services Manager, Homelessness and Private Sector Housing Manager and Programme Works Manager	Existing officer time and match-funding support	Identify sources of funding with consideration to investigate the feasibility to strengthen funding bids with integration support from the NHS and/ or other partners, for example, drawing on the Better Care Fund.	Accessible and easily adaptable homes can help support independence, which in turn helps to reduce physical frailty and support fewer need for hospital admissions.	Nov 2018	For the financial year 18/19 spend on Disabled Facility Grant (DFGs) broke £1m for the first time. We engaged the services of a private occupational therapist to ensure residents could be assessed more quickly due to long waiting times for LCC to carry these out. For 19/20 we have removed the need for DFGs to be means tested to encourage take up and we have introduced top up funding to ensure that where necessary adaptation works will exceed the £30k grant maximum allowance, we can provide additional funding to ensure the works can be completed. We have also had a member of staff trained as a trusted assessor which means they are able to assess people with non-complex medical conditions for stairlifts, level access showers and ramps without the need for an OT. This means that we can assess and approve adaptations works much quicker.

## Health and Wellbeing Strategy Action Plan Performance Review

### Priority – Support residents and communities to manage their health, prevent ill-health and build resilience

Key Action	Directorate/ Partner	Responsible Lead	Resources	Key Steps	Overall Anticipated Outcome/ Impacts	Timescale	Performance to Date
Identify external funding sources to promote warm, fuel efficient homes – in both private and public rented sector, for example - identify external sources of funding to continue the winter warmth programme;	Housing and Inclusion Services	Property Services Manager, Homelessness and Private Sector Housing Manager	Existing officer time and match-funding support	Identify sources of funding with consideration to investigate the feasibility to strengthen funding bids with integration support from the NHS and/ or other partners, for example, drawing on the Better Care Fund.	Provide support to residents who may be suffering ill-health due to insufficient warmth and help to reduce fuel poverty.	Nov 2018	<p>The Cosy Homes in Lancashire scheme continues to offer grants for free or subsidised energy efficiency measures to privately owned or rented homes, utilising external funding contributions.</p> <p>WLBC also continuously seek funding contributions towards energy efficiency installations on our housing stock e.g. ECO3, RHI.</p>
Develop opportunities for older people living in local care homes, sheltered accommodation and users of our Home Care Link service to be more socially included and raise awareness of opportunities already available;	Housing and Inclusion Services	Housing Operations Manager and Home Care Link Control Room Manager	Existing officer time and match-funding support	Identify sources of funding with consideration to investigate the feasibility to strengthen funding bids with integration support from the NHS and/ or other partners, for example, drawing on the Better Care Fund.	Help to tackle social isolation, loneliness and support mental wellbeing.	Oct 2018	<p>A pilot project is being developed working with local CCG's, focused around using assistive technology working with HCL to install the equipment and to monitor alarms. This will not only reduce the cost of care to CCG's but will help reduce isolation as we will offer such equipment as Amazon Alexa devices and companion animals, along with a call monitoring service 24 hours per day</p> <p>The sheltered Housing Service have been working in partnership with the 3<sup>rd</sup> sector to tackle social isolation and loneliness by signposting older people to services that are available and also bringing services into the Councils sheltered housing schemes. There are a range of social activities delivered from armchair exercise classes to art groups, knit and natter and trips out. The Council introduced free WiFi into its Category 2 schemes and provided training to support customers to get online and stay in touch with family and friends which has helped to reduce isolation.</p>

## Health and Wellbeing Strategy Action Plan Performance Review

We are also currently in discussion with the NHS to bring services to customers e.g. Chiropody.

### Priority – Support residents and communities to manage their health, prevent ill-health and build resilience

Key Action	Directorate/ Partner	Responsible Lead	Resources	Key Steps	Overall Anticipated Outcome/ Impacts	Timescale	Performance to Date
<p>Installation of free Wi-Fi across 12 sheltered housing schemes with the aim of improving digital and financial inclusion and the general health and wellbeing of older residents.</p> <p>Work together to implement schemes for systemic change towards proactive prevention, which include to:</p>	Housing and Inclusion	Performance & Projects Manager	Existing resources and officer time	Work in partnership with Social Telecoms, Lancashire Adult Learning and The Good Things Foundation in developing a Digital Deal for Older People.	Campaign aims to reduce isolation and loneliness through the use of the internet.	Dec 2017	<p>Wi-fi installed in all 12 sheltered housing schemes</p> <p style="text-align: center;"><b>Action Complete</b></p>
<p>Embed social value considerations throughout the procurement cycle (including in the core requirements, contract notices, pre-qualification questionnaire, award processes, and throughout delivery, contract management and disposal, as well as through a prominent position in the pre-procurement process) (further details, see Appendix 3 of the HWS);</p>	All Directorates	Procurement Executive	Existing officer time	Establish the core economic, social and environmental objectives that we want to achieve from our procurement activities, and include a social value % weighting within procurement assessments where appropriate. Including – to produce guidance for procurers on social value and how to include social value considerations in specifications and procurement documentation.	Greater and more explicit focus on using the Council's procurement spending power to deliver economic, social and environmental benefits for the wider community as part of our drive to secure best value.	Jun 2019	<p>Social value questions are now embedded in all tenders over £50k lifecycle cost, covering economic, employment and environmental aspects. Weighting for social value has been added to evaluation models and evaluators are provided training of effective evaluation of all questions before scoring bids. A member led working group has been established to understand how the Council can further develop social value.</p> <p style="text-align: center;"><b>Action Complete</b></p>

## Health and Wellbeing Strategy Action Plan Performance Review

### Priority – Support residents and communities to manage their health, prevent ill-health and build resilience

Key Action	Directorate/ Partner	Responsible Lead	Resources	Key Steps	Overall Anticipated Outcome/ Impacts	Timescale	Performance to Date
Initiate “Health in All Policies” framework to build an across sector approach to Council public policies that will systematically take into account the health implications of decisions, seek synergies and avoid harmful health impacts in order to improve local population health and health “equity” (further details, see Appendix 4 of the HWS);	All Directorates	Health and Wellbeing Strategy Manager	Existing officer time	Review internal processes, with regard to assessing implementation functionality.	To embed considerations of health, equity and sustainability as a standard part of decision-making.	Jun 2019	The Health & Wellbeing Strategy Manager is continuing to provide peer support with regard to ensuring relevant Council strategies and delivery plans when under review are effectively align to best meet the health and wellbeing needs of residents.  <b>Action Complete</b>
Make changes to internal processes, such as service action plan (SAP) templates to embed considerations (and data) about health and wellbeing into decision-making and work objectives.	All Directorates	Health and Wellbeing Strategy Manager / Partnership and Performance Manager	Existing officer time	To develop the framework/ policy document(s) to initiate embedding health into SAP.	Cement Health and Wellbeing as an integral part of business functions.	Jun 2019	The SAP Guidance has been set up for Officers developing action plans for 2020/21, part of the process is to ensure actions contribute to improvements in health and wellbeing or reductions in health inequalities.  <b>Action Complete</b>





## CORPORATE AND ENVIRONMENTAL OVERVIEW & SCRUTINY COMMITTEE

MEMBERS UPDATE 2019/20  
ISSUE: 4

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**Article of: Corporate Director of Place & Community**

**Relevant Portfolio Holder: Councillor Wright**

**Contact for further information: Mrs J Ryan (Extn. 5017)**  
**(E-mail: [jill.ryan@westlancs.gov.uk](mailto:jill.ryan@westlancs.gov.uk))**

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**SUBJECT: COMMUNITY CHEST GRANTS**

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Wards affected: Borough wide

### 1.0 PURPOSE OF ARTICLE

1.1 To inform Members of the mechanism for dealing with grant applications from the Community Chest and advise of the grants awarded in the second tranche of bids for the financial year 2019/20.

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### 2.0 BACKGROUND

2.1 Applications for grants from the Community Chest are dealt with through the delegation procedures (see Constitution 4.3). The delegation in 2019/20 is to the Portfolio Holder for Health and Community Safety and the Older People's Champion (Older People's Grants only).

2.2 In reaching the decisions on Community Chest Applications and Older People's Grants, the Portfolio Holder, and Older People's Champion in consultation with Councillors, the Chief Operating Officer and Corporate Directors, have considered the criteria set out on the application form to ensure the appropriate use of funding.

### 3.0 CURRENT POSITION

3.1 Applications were considered under delegated authority by the Leader of the Council, Councillor Ian Moran on this occasion.

3.2 The following grants were awarded from the General Fund.

Tanhouse Morris Dancers	£500
The Friends of Parbold Library	£500
Galloway's Society for the Blind West Lancashire	£500

Digmoor F.C.	£500
Friends of Tawd Valley	£500
West Lancs Cricket Development Group	£500
Tarleton Cricket Club	£500
Hannah Saunders	£250
Charlie Saunders	£250
Thanet Residents Association	£400

3.3 The following grant was awarded from the Older Peoples Champion Fund.

Thanet Residents Association	£400
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3.4 The following grant was awarded from the Arts Fund

Dreammakers Drama Society	£500
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3.5 The grant application from Skelmersdale Ex-Services Association was withdrawn by the applicants.

#### 4.0 SUSTAINABILITY IMPLICATIONS

4.1 There are no significant sustainability implications associated with this update and in particular, no significant impact on crime and disorder. Applications received are from individuals and groups and the allocation of funding provide opportunities for culture, leisure and sport, including opportunities for education, training and life-long learning.

#### 5.0 FINANCIAL AND RESOURCE IMPLICATIONS

5.1 The total remaining balance in the financial year 2019/20 is £12,850.00

5.2 The total spent in each category in 2019/20 so far is as follows:-

General	£6,250.00
Play	NIL
Arts	£500
Sports/Talented Athlete	NIL
Older People's Champion	£900.00

#### 6.0 RISK ASSESSMENT

6.1 The actions referred to in this Article are covered by the Scheme of Delegation to Cabinet and Portfolio Holders and any necessary changes have been made in the relevant risk registers.

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#### **Background Documents**

The following background documents (as defined in Section 100D (5) of the Local Government Act 1972) have been relied on to a material extent in preparing this Report.



Application forms from:

Tanhouse Morris Dancers	18/10/19
The Friends of Parbold Library	10/10/19
Galloway's Society for the Blind West Lancashire	23/08/19
Digmoor F.C.	08/07/19
Friends of Tawd Valley	09/08/19
Skelmersdale Ex-Services Association	10/10/19
West Lancs Cricket Development Group	18/11/19
Tarleton Cricket Club	24/11/19
Hannah Saunders	05/11/19
Charlie Saunders	05/11/19
Dreammakers Drama Society	11/07/19
Thanet Residents Association	02/09/19

### **Equality Impact Assessment**

There is a direct impact on members of the public, and stakeholders, therefore an Equality Impact Assessment is required. A formal Equality Impact Assessment is attached as an Appendix to this report, the results of which have been taken into account when undertaking the actions detailed within this Article.

### **Appendices**

1. Equality Impact Assessment.

# Equality Impact Assessment Form



<b>Directorate: Legal and Democratic Services</b>		<b>Service: Member Services</b>
<b>Completed by: Jill Ryan</b>		<b>Date: July 2019</b>
<b>Subject Title: Community Chest grants</b>		
<b>1. DESCRIPTION</b>		
Is a policy or strategy being produced or revised:	No	
Is a service being designed, redesigned or cutback:	No	
Is a commissioning plan or contract specification being developed:	No	
Is a budget being set or funding allocated:	Yes	
Is a programme or project being planned:	No	
Are recommendations being presented to senior managers and/or Councillors:	No	
Does the activity contribute to meeting our duties under the Equality Act 2010 and Public Sector Equality Duty ( <b>Eliminating unlawful discrimination/harassment, advancing equality of opportunity, fostering good relations</b> ):	Yes	
Details of the matter under consideration:	Outcome of Community Chest Grant Applications	
<p><i>If you answered <b>Yes</b> to any of the above <b>go straight to Section 3</b></i>  <i>If you answered <b>No</b> to all the above <b>please complete Section 2</b></i></p>		
<b>2. RELEVANCE</b>		
Does the work being carried out impact on service users, staff or Councillors (stakeholders):		
<p>If <b>Yes</b>, provide details of how this impacts on service users, staff or Councillors (stakeholders):</p> <p><i>If you answered <b>Yes</b> go to <b>Section 3</b></i></p>		
<p>If you answered <b>No</b> to both Sections 1 and 2 provide details of why there is no impact on these three groups:</p> <p><i>You do not need to complete the rest of this form.</i></p>		
<b>3. EVIDENCE COLLECTION</b>		
Who does the work being carried out impact on, i.e. who is/are the stakeholder(s)?	Voluntary Organisations and Individuals under the age of 18.	
If the work being carried out relates to a universal service, who needs or uses it most? (Is there any particular group affected more than others)?	Voluntary Organisations and Individuals under the age of 18.	

Which of the protected characteristics are most relevant to the work being carried out?	
Age	Yes
Gender	Yes
Disability	Yes
Race and Culture	Yes
Sexual Orientation	Yes
Religion or Belief	Yes
Gender Reassignment	Yes
Marriage and Civil Partnership	Yes
Pregnancy and Maternity	Yes
<b>4. DATA ANALYSIS</b>	
In relation to the work being carried out, and the service/function in question, who is actually or currently using the service and why?	Residents who are recipients of a service provided by a voluntary/community organisation
What will the impact of the work being carried out be on usage/the stakeholders?	A grant will assist the voluntary/community organisation in its activities
What are people's views about the services? Are some customers more satisfied than others, and if so what are the reasons? Can these be affected by the proposals?	Not known
What sources of data including consultation results have you used to analyse the impact of the work being carried out on users/stakeholders with protected characteristics?	Sought data on the application forms submitted by the voluntary/community organisations
If any further data/consultation is needed and is to be gathered, please specify:	None
<b>5. IMPACT OF DECISIONS</b>	
In what way will the changes impact on people with particular protected characteristics (either positively or negatively or in terms of disproportionate impact)?	A grant to a voluntary/community group will assist it in undertaking its activities within the Borough
<b>6. CONSIDERING THE IMPACT</b>	
If there is a negative impact what action can be taken to mitigate it? (If it is not possible or desirable to take actions to reduce the impact, explain why this is the case (e.g. legislative or financial drivers etc.).	No
What actions do you plan to take to address any other issues above?	No actions
<b>7. MONITORING AND REVIEWING</b>	
When will this assessment be reviewed and who will review it?	

